

When telephoning, please ask for: Helen Tambini
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Email constitutionalservices@rushcliffe.gov.uk

Our reference:
Your reference:
Date: Monday, 13 May 2019



To all Members of the Council

Dear Councillor

AGENDA SUPPLEMENT

Please note the attached documents below for the meeting of the Council to be held on Tuesday, 21 May 2019, the agenda for which has already been published.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Sull'.

Sanjit Sull
Monitoring Officer

AGENDA

10. Appointment of Committees and Member Groups 2019/20 (Pages 1 - 16)

The report of the Executive Manager – Finance and Corporate Services

12. Appointment of Representatives to Outside Bodies 2019/20 (Pages 17 - 20)

The report of the Executive Manager – Finance and Corporate Services

Membership

Chairman: Councillor Mrs M Stockwood
Vice-Chairman: Councillor Mrs C Jeffreys
Councillors: R Adair, S Bailey, B Bansal, K Beardsall, N Begum, B Buschman, R Butler, N Clarke, T Combellack, J Cottee, G Dickman, A Edyvean, M Gaunt, P Gowland, B Gray, L Healy, R Hetherington, L Howitt, R Inglis, A Brennan, R Jones, A Major, R Mallender, S Mallender, D Mason, G Moore, J Murray, A Phillips, F Purdue-Horan, S J Robinson, K Shaw, D Simms, J Stockwood,

Rushcliffe Community Contact Centre
Rectory Road
West Bridgford
Nottingham
NG2 6BU

In person
Monday to Friday
8.30am - 5pm
First Saturday of each month
9am - 1pm

By telephone
Monday to Friday
8.30am - 5pm

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0115 981 9911

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West Bridgford
Nottingham
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Toilets: are located to the rear of the building near the lift and stairs to the first floor.

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Microphones: When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.

Recording at Meetings

The Openness of Local Government Bodies Regulations 2014 allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Rushcliffe Borough Council is committed to being open and transparent in its decision making. As such, the Council will undertake audio recording of meetings which are open to the public, except where it is resolved that the public be excluded, as the information being discussed is confidential or otherwise exempt.

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Council

21 May 2019

Appointments of Committees and Member Groups 2019/20

Report of the Executive Manager – Finance and Corporate Services

1. Purpose of Report

- 1.1. The attached **Appendix 1** sets out the nominations for appointments to Committees and Member Groups for 2019/20 in accordance with the requests of the political groups.

2. Recommendations

It is **RECOMMENDED** that the nominations to committees as set out in **Appendix 1** of the report, be approved.

3. Reasons for Recommendations

- 3.1. The nominations for appointments take into account the principles in relation to political representation and the allocation of seats where necessary.
- 3.2. Members are reminded that these appointments do not include the Leader of the Council or Cabinet positions.

4. Supporting Information

- 4.1. In accordance with the Council Meeting Rules of Procedure, the annual meeting will 'appoint such committees as the Council considers appropriate' in order to effectively carry out its functions for the municipal year. This involves deciding which committees or member groups to establish, their size and terms of reference, the allocation of seats to political groups in accordance with the political balance rules, receiving nominations of Councillors to serve on each committee and making appointments to the committees.
- 4.2. Nominations received from each of the Political Groups are included at **Appendix 1**.

5. Risk and Uncertainties

- 5.1 Failure to appoint to the Committee and Member Group positions would restrict the Council's ability to deliver its functions and priorities.

6. Implications

6.1. Financial Implications

Expenditure associated with the various Chairman and Vice Chairman positions will be met from the Council's existing budget.

6.2 Legal Implications

As the appointments are based on the principles in relation to political representation there are no direct legal implications.

6.3 Equalities Implications

There are no equalities implications.

6.4 Section 17 of the Crime and Disorder Act 1998 Implications

There are no Section 17 implications.

6.5 Other Implications

There are no other implications.

7. Corporate Priorities

Appointment of Committees and Member Groups support the delivery of the Council's Corporate Priorities as set out in the Council's Corporate Strategy.

8. Recommendation

It is **RECOMMENDED** that the nominations to committees as set out in **Appendix 1** of the report, be approved.

For more information contact:	Sanjit Sull Monitoring Officer 0115 914 8332 ssull@rushcliffe.gov.uk
Background papers Available for Inspection:	None.
List of appendices:	Appendix 1: Appointment to Committees and Groups 2019/20

APPOINTMENT TO COMMITTEES AND GROUPS 2019/20

A SCRUTINY GROUPS

Corporate Overview Group - 7 Members.

Chairman from the Lead Group; Other positions to be filled by the Chairmen and Vice Chairmen of the Growth and Development, Governance and Communities scrutiny groups – 2 opposition group positions.

	Conservative (5)	Labour (2)	Lib Dem (0)	Green (0)	Independent (0)
1.	Cllr Tina Combellack (C)	Cllr J Walker			
2.	Cllr A Brennan	Cllr B Bansal			
3.	Cllr N Clarke				
4.	Cllr F Purdue-Horan				
5.	Cllr J Wheeler				

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Draft Terms of Reference for the Corporate Overview Group

Membership

- Chairman of the Group to be an independent councillor (not involved in another Scrutiny Group or the Executive)
- Group to comprise of seven Councillors (the Chairman as detailed above and the six Chairmen and Vice Chairmen of the three scrutiny groups)

Terms of Reference

The purpose of this Group is to positively and proactively contribute to the ongoing success and good management of Rushcliffe Borough Council.

The Group will achieve this by:

- Implementing identified improvements to scrutiny throughout the transitional period including training of scrutiny members, construction of new work programmes and reporting methods
- Creating and receiving feedback on work programmes for Growth and Development, Communities and Governance Scrutiny Groups based on the Cabinet Forward Plan, Corporate Strategy, Medium Term Financial Strategy, Investment Strategy and Transformation Plan
- Scrutinising financial and performance management reports on a quarterly basis to ensure the smooth running of the Council and delegate any necessary investigations into concerning elements of this report to the most appropriate scrutiny group via their work programme
- Reviewing reports in respect of health and safety, diversity and customer feedback to ensure the Council is meeting its statutory duties

Support and Resources

- The Group will be supported by Charlotte Caven-Atack, Service Manager for Finance and Corporate Services; Darryl Burch, Service Manager for Neighbourhoods; and Kath Marriott or Peter Linfield.
- Scrutiny investigations need to be resourced within the existing budgetary framework.

Governance Scrutiny Group - 9 Members.

Chairman from the Lead Group; Vice Chair position currently from opposition party but subject to change.

	Conservative (6)	Labour (2)	Lib Dem (0)	Green (0)	Independent (1)
1.	Cllr Francis Purdue-Horan (C)	Cllr J Walker (VC)			Cllr K Shaw
2.	Cllr R Adair	Cllr B Gray			
3.	Cllr R Hetherington				
4.	Cllr D Simms				
5.	Cllr J Stockwood				
6.	Cllr D Viridi				

Draft Terms of Reference for the Governance Scrutiny Group

Membership

- Chairman of the Group to be a member of the Conservative Group.
- Group to comprise of nine Councillors
- Membership to be cross-party and representative of the Council based on the principles of proportionality

Terms of Reference

The purpose of this Group is to positively and proactively contribute to the ongoing success and good management of Rushcliffe Borough Council.

The Group will achieve this by:

- Reviewing the outcomes of both internal and external audit investigations to ensure the Council is compliant with legislation and best practice
- Monitoring the Annual Governance Statement to ensure compliance with the Council's Code of Corporate Governance
- Scrutinising and approving the Statement of Accounts
- Considering the Council's Risk Management Framework annually to ensure current risks are being monitored, and effective controls and mitigating actions are in place
- Considering regular reports on Asset and Investment Management to ensure prudent use of Council resources is being made to fulfil the objectives of the Investment Strategy and Annual Capital Programme
- Monitoring the operation of the Council's Constitution to ensure that it is being upheld and to recommend to Council any necessary fundamental changes

Support and Resources

- The Group will be supported by Peter Linfield, Executive Manager for Finance and Corporate Services, and Leanne Ashmore, Service Manager for Transformation.
- Scrutiny investigations need to be resourced within the existing budgetary framework.

Growth and Development Scrutiny Group - 9 Members.

Chairman from the Lead Group; Vice Chair position currently from Lead Group but subject to change.

	Conservative (6)	Labour (1)	Lib Dem (1)	Green (0)	Independent (1)
1.	Cllr Neil Clarke (C)	Cllr N Begum	Cllr L Howitt		Cllr L Way
2.	Cllr A Brennan (VC)				
3.	Cllr J Cottee				
4.	Cllr A Phillips				
5.	Cllr J Stockwood				
6.	Cllr D Viridi				

Draft Terms of Reference for the Growth and Development Scrutiny Group

Membership

- Chairman of the Group to be a member of the Conservative Group.
- Group to comprise of nine Councillors
- Membership to be cross-party and representative of the Council based on the principles of proportionality

Terms of Reference

The purpose of this Group is to positively and proactively contribute to the ongoing success and good management of Rushcliffe Borough Council.

The Group will achieve this by:

- Overseeing significant projects contributing towards growth in the Borough to ensure deliverables are met and growth related outcomes achieved
- Scrutinising infrastructure development which acts as a catalyst for growth in the Borough to ensure such developments progress in a timely fashion and any obstructive barriers are removed or negotiated
- Review the growth in demand for Council services ensuring all residents can access the services they need in a timely and cost efficient manner
- Considering projects and initiatives to promote economic vibrancy, local democracy and community leadership within local towns and villages contributing towards the overall Council goal of creating Great Place and Great Lifestyle

Support and Resources

- The Group will be supported by Dave Mitchell, Executive manager for Communities, and Leanne Ashmore, Service Manager for Transformation.
- Scrutiny investigations need to be resourced within the existing budgetary framework.

Communities Scrutiny Group - 9 Members.

Chairman from the Lead Group; Vice Chair currently from opposition party but subject to change.

	Conservative (6)	Labour (1)	Lib Dem (1)	Green (1)	Independent (0)
1.	Cllr J Wheeler (C)	Cllr B Bansal (VC)	Cllr R Jones	Cllr R Mallender	
2.	Cllr G Dickman				
3.	Cllr L Healy				
4.	Cllr D Simms				
5.	Cllr R Walker				
6.	Cllr G Williams				

Draft Terms of Reference for the Communities Scrutiny Group

Membership

- Chairman of the Group to be a member of the Conservative Group
- Group to comprise of nine Councillors
- Membership to be cross-party and representative of the Council based on the principles of proportionality

Terms of Reference

The purpose of this Group is to positively and proactively contribute to the ongoing success and good management of Rushcliffe Borough Council.

The Group will achieve this by:

- Reviewing the Council's partnerships to ensure that community needs are being met and the partnership is providing good value for money
- Identifying areas of community concern, exploring how this can be met and making recommendations to that effect
- Considering concerns specific to the local area in terms of health and wellbeing and making recommendations to improve the health and wellbeing of local residents
- Considering projects and initiatives to further the Council's efforts to protect the environment of the Borough and promote environmental sustainability to our residents

Support and Resources

- The Group will be supported by Dave Banks, Executive Manager for Neighbourhoods, and Andrew Pegram, Service Manager for Communities
- Scrutiny investigations need to be resourced within the existing budgetary framework.

B COMMITTEES

Licensing Committee

15 Members – Chairman from the Lead Group

	Conservative (10)	Labour (3)	Lib Dem (1)	Green (1)	Independent (0)
1.	Cllr Rex Walker (C)	Cllr B Bansal	Cllr L Howitt	Cllr R Mallender	
2.	Cllr R Adair	Cllr N Begum			
3.	Cllr S Bailey	Cllr J Walker			
4.	Cllr B Buschman				
5.	Cllr R Butler				
6.	Cllr G Dickman				
7.	Cllr L Healy				
8.	Cllr R Hetherington				
9.	Cllr J Stockwood				
10.	Cllr G Williams				

Planning Committee

11 Members – Chairman from the Lead Group

	Conservative (7)	Labour (2)	Lib Dem (1)	Green (0)	Independent (1)
1.	Cllr R Butler (C)	Cllr P Gowland	Cllr A Major		Cllr C Thomas
2.	Cllr M Stockwood (VC)	Cllr J Murray			
3.	Cllr K Beardsall				
4.	Cllr A Brennan				
5.	Cllr L Healy				
6.	Cllr F Purdue-Horan				
7.	Cllr D Viridi				

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Employment Appeals Committee

5 Members – Chairman from the Lead Group

	Conservative (3)	Labour (1)	Lib Dem (1)	Green (0)	Independent (0)
1.	Cllr S Bailey (C)	Cllr M Gaunt	Cllr R Jones		
2.	Cllr D Mason				
3.	Cllr S Robinson				

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Interviewing Committee

5 Members – Chairman - Leader

	Conservative (3)	Labour (1)	Lib Dem (0)	Green (0)	Independent (1)
1.	Cllr S Robinson (C)	Cllr N Begum			Cllr L Way
2.	Cllr D Mason				
3.	Cllr K Beardsall				

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Standards Committee

9 seats (6 Elected Members, 3 Co-optees (2 Parish Members and 1 Independent))

	Conservative (4)	Labour (0)	Lib Dem (1)	Green (1)	Independent (0)
1.	Cllr S Bailey (C)		Cllr L Howitt	Cllr S Mallender	
2.	Cllr A Brennan				
3.	Cllr N Clarke				
4.	Cllr T Combellack				

Vacant **Parish Member**
K White **Independent Member**
W Wood **Parish Member**

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C MEMBER GROUPS

Local Development Framework Group

15 Members – Chairman from the Lead Group

	Conservative (10)	Labour (2)	Lib Dem (1)	Green (1)	Independent (1)
1.	Cllr R Upton (C)	Cllr B Gray	Cllr A Major	Cllr S Mallender	Cllr C Thomas
2.	Cllr R Adair	Cllr P Gowland			
3.	Cllr R Butler				
4.	Cllr J Cottee				
5.	Cllr F Purdue-Horan				
6.	Cllr D Simms				
7.	Cllr M Stockwood				
8.	Cllr R Walker				
9.	Cllr J Wheeler				
10.	Cllr G Wheeler				

Member Development Group

9 Members

Agreement Required – 1 position to be agreed from unallocated groups / individuals

	Conservative (6)	Labour (1)	Lib Dem (0)	Green (1)	Independent (1)
1.	Cllr B Buschman	Cllr B Gray		Cllr R Mallender (C)	Cllr K Shaw
2.	Cllr T Combellack				
3.	Cllr A Phillips				
4.	Cllr J Stockwood				
5.	Cllr M Stockwood				
6.	Cllr G Williams				

Rushcliffe Strategic Growth Board

9 Members – Chairman Leader, Vice Chairman Portfolio Holder Community and Leisure

	Conservative (6)	Labour (1)	Lib Dem (1)	Green (0)	Independent (1)
1.	Cllr S Robinson (C)	Cllr J Walker	Cllr R Jones		Cllr L Way
2.	Cllr D Mason (VC)				
3.	Cllr A Edyvean				
4.	Cllr R Inglis				
5.	Cllr G Moore				
6.	Cllr R Upton				

Civic Hospitality Panel

6 Members – Chairman – Mayor – Consisting of Mayor, Deputy Mayor, Leader, Deputy Leader

	Conservative (4)	Labour (1)	Lib Dem (0)	Green (0)	Independent (1)
1.	Cllr C Jeffreys (C)	Cllr B Bansal			Cllr K Shaw
2.	Cllr D Mason				
3.	Cllr G Moore				
4.	Cllr S Robinson				

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Rushcliffe Enterprises Ltd – Board of Directors

4 Members – Chairman – Leader – Consisting of the Leader and two Cabinet members, the Chief Executive and a Shareholder Representative from any party to be nominated annually.

	Conservative (3)	Labour (x)	Lib Dem (x)	Green (x)	Independent (x)
1.	Cllr S Robinson (C)				
2.	Cllr D Mason				
3.	Cllr A Edyvean				
4.	Shareholder Representative Cllr K Beardsall				



Council

21 May 2019

Appointment of Representatives to Outside Bodies 2019/20

Report of the Executive Manager – Finance and Corporate Services

1. Purpose of Report

- 1.1. The attached **Appendix 1** sets out a table of nominations for appointments to Outside Bodies for 2019/20.

2. Recommendations

- 2.1. It is RECOMMENDED that Council agree the nominations to outside bodies as set out in **Appendix 1** be approved.

3. Reasons for Recommendations

- 3.1. These nominations have been considered and put forward by the political groups.

4. Supporting Information

- 4.1 None.

5. Risk and Uncertainties

- 5.1. Failure to appoint to Outside Bodies may restrict the Council's ability to fulfil its role.

7. Implications

7.1. Financial Implications

There are no financial implications.

7.2. Legal Implications

There are no legal implications.

7.3. Equalities Implications

There are no equalities implications.

7.4. Section 17 of the Crime and Disorder Act 1998 Implications

There are no Section 17 implications.

7.5. Other implications

There are no other implications.

8. Link to Corporate Priorities

Appointing to Outside Bodies will assist the Council in the delivery of its Corporate Priorities as set out in the Corporate Strategy 2016-2020.

6. Recommendation

6.1. It is RECOMMENDED that Council agree the:

a) The nominations to outside bodies as set out in **Appendix 1** be approved.

For more information contact:	Sanjit Sull Monitoring Officer 0115 914 8332 ssull@rushcliffe.gov.uk
Background papers Available for Inspection:	None.
List of appendices:	Appendix 1 – Representatives on Outside Bodies 2019/20.

REPRESENTATIVES ON OUTSIDE BODIES 2019/20

	Name of Organisation	Number of Representatives	Councillor
1.	City of Nottingham and Nottinghamshire Economic Prosperity Committee	1	Leader Deputy Leader (Substitute)
2.	East Midlands Councils (including other representative roles within this appointment)	1	Leader Deputy Leader (Substitute)
3. page 19	Greater Nottingham Joint Planning Advisory Board	1	Cabinet Member – Housing and Planning
4.	Local Government Association - General Assembly (including other representative roles within this appointment)	1	Leader Deputy Leader (Substitute)
5.	Nottingham East Midlands Airport Independent Consultative Committee	1	Cabinet Member for Economic Growth and Business
6.	Health and Well Being Board	1	Cabinet Member – Community and Leisure
7.	Nottinghamshire Local Government Leaders Group	1	Leader Deputy Leader (Substitute)
8.	Nottinghamshire Joint Leaders Board	1	Leader Deputy Leader (Substitute)

	Name of Organisation	Number of Representatives	Councillor
9.	Nottinghamshire Police and Crime Panel	1	Cabinet Member – Communities and Leisure
10.	Nottinghamshire Waste Management Board	1	Cabinet Member – Communities and Leisure
11.	Rural Community Action for Nottinghamshire	1	Cllr S Bailey
12.	Friends of Rushcliffe Country Park	1	Cllr R Adair
page 20 13.	Local Area Forum - West Bridgford: Abbey Ward Compton Acres Edwalton Gamston South Lady Bay Lutterell Musters Trent Bridge	8 (one per ward)	Cllr B Buschman Cllr A Phillips - Cllr D Viridi Cllr R Mallender Cllr B Gray Cllr R Jones Cllr J Murray
14.	Trent Valley Internal Drainage Board	4	Cllr C Jeffreys Cllr R Hetherington Cllr K Shaw Cllr P Gowland